



Talent Digital

Privacy Policy

GDPR PRIVACY NOTICE

Talent Digital Ltd, Regus Panorama, Park Street, Ashford, Kent. TN24 8EZ.
Registration no. 9721302

For any queries regarding the content of this Privacy Notice, or any requests to access data held, please contact Lloyd Stokes on 01233 225546, lloyd@talentdigital.co.uk

Talent Digital Ltd is registered with the Information Commissioner's Office.
Reference no. ZA227699

Processing Activity Statements from the Legal Basis Matrix

Activity; purpose/justification – LEGAL BASIS & SPECIAL CONDITION

STAFF

Absence Monitoring and Appraisals; to monitor performance, sickness and holiday absences – LEGITIMATE INTERESTS

Payroll; Payroll is managed by a third party, Spurling Cannon, as the resource for this isn't yet available internally – LEGITIMATE INTERESTS / SPECIAL CONDITION B LEGAL COMPLIANCE

Employment Records; retention of application form and contract, copies of identification and qualifications where applicable – LEGAL OBLIGATION / SPECIAL CONDITION B LEGAL COMPLIANCE

GENERAL CONTACTS

CRM for B2B; Business contacts from networking and referrals for the promotion of Talent Digital Ltd – LEGITIMATE INTERESTS

INFLUENCE SOFTWARE – CANDIDATE AND CLIENT INFORMATION

Profiles (Job Seeking); profiles with CV and salary expectation for candidates actively seeking new placements – CONTRACT / SPECIAL CONDITION A EXPRESS CONSENT

Advertisement (Post-Placement); profiles with CV and placement information for keeping in touch with candidates for future roles or recruitment requirements – CONSENT

Contracts & Agreements; contractual documentation for provision of recruitment services – CONTRACT

Requirements and Placements; communications and records of client specifications and placement history – LEGITIMATE INTERESTS

SERVICE DELIVERY

Sharing Profile Information; in the active process of recruitment and placement, candidate profiles are shared with our contracted, approved and established clients only, not with any other third party – CONTRACT